

**GRANT PROFESSIONAL ASSOCIATION ADMINISTRATIVE APPOINTMENT:  
MICHAEL BEST, APPLE TECHNOLOGY SPECIALIST**

**WHEREAS**, Michael Best, a Professional Association administrative employee, has successfully completed the probationary period and has received a satisfactory annual evaluation from the immediate supervisor, and;

**WHEREAS**, the College President recommends Michael Best receive an administrative appointment; and

**WHEREAS**, the FLCC Board of Trustees Education & Planning Committee has reviewed and recommends the Board of Trustees approve this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that the Finger Lakes Community College Board of Trustees does hereby grant an administrative appointment to Michael Best, Apple Technology Specialist, effective May 2, 2024.

Approved by the FLCC Board of Trustees at the meeting on June 5, 2024.

June 5, 2024

Date

\_\_\_\_\_  
Donald Cass, Board Vice Chair

\_\_\_\_\_  
Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College, sponsored by Ontario County, at their regular meeting held on June 5, 2024, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have here unto set my hand this 5<sup>th</sup> day of June 2024.

\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board

**APPROVE THE FINGER LAKES COMMUNITY COLLEGE  
2024-2025 TUITION SCHEDULE**

**BE IT RESOLVED**, that the following tuition schedule for the 2024-2025 academic year be, and hereby is, adopted:

Tuition: New York State resident student, New York State stationed members of the Armed Forces, their spouses and dependents, and non-New York State resident students having a

CERTIFICATE OF RESIDENCE

Full-time (per semester) Non-Excelsior Recipient	\$2,688.00
Full-time (per semester) Excelsior Recipient	2,688.00
Part-time (per credit hour)	224.00
High School Concurrent Enrollment Programs (per credit hour)	74.00

NOT having a CERTIFICATE OF RESIDENCE

Full-time (per semester) Non-Excelsior Recipient	\$5,208.00
Part-time (per credit hour)	434.00
High School Concurrent Enrollment Programs	
Variable Tuition for College Credit (per credit hour)	145.00

Tuition: non-New York State resident student

OUT-OF-STATE TUITION

Full-time (per semester)	\$3,780.00
Part-time (per credit hour)	315.00

Approved by the FLCC Board of Trustees at the meeting on June 5, 2024

June 5, 2024  
Date

\_\_\_\_\_  
Donald Cass, Board Vice Chair

\_\_\_\_\_  
Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 5, 2024 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 5th day of June 2024.

\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board

**APPROVE FINGER LAKES COMMUNITY COLLEGE  
2024-2025 STUDENT SERVICES FEE SCHEDULE**

**RESOLVED**, that the following student services fee schedule for the 2024-2025 academic year be, and hereby is, adopted:

<u><b>Student Services Category</b></u>	<u><b>Student Services Fee</b></u>
Applied Music	\$ 490.00 per course
Athletic	\$ 90.00 per semester
Auxiliary Services	\$ 27.00 per semester
Challenge Examinations	\$ 218.00 per course
Culinary Arts	\$ 150.00 – 258.00 per course
Culinary Arts (Uniform Fee)	\$ 123 (\$72 jacket, \$51 pants)
Culinary Arts (Knife Kit)	\$ 177.50 one time
Diploma Replacement Fee	\$ 20.00 per request
EMT Fee Critical Care Transport	\$ 211.00 per course
High School Concurrent Enrollment Program Admin Fee	\$ 7.00 per credit
Independent Study Course Fee (in addition to tuition)	\$ 108.00 per course
Late Payment	\$ 75.00 per semester
Liability-Malpractice Insurance	\$ 15.00 fee annually (estimated)
Music Recording Technology Student Course Fee	\$ 53.00 per semester
Nursing Assessment Testing & Remediation	\$ 390.00 per course, in addition to tuition
Nursing Pre-admission Test – TEAS	\$ 129.00 one time
Nursing ATI Exam License Fee	\$ 43.00 per course
Nursing Lab Supplies	\$ 124.00 per course
Physical Education Fees	\$ 35.00+ (\$250.00 maximum per course)
Returned Check	\$ 50.00 per occurrence
Specialized Course/Laboratory	\$ 5.00+ (\$250.00 maximum per course)
Student Activity	
Full-time	\$ 84.00 per semester
Part-time	\$ 7.00 per credit
SUNY Distance Learning Course	\$ 18.00 per credit
Technology Fee	\$ 20.00 per credit hour – up to 12 credit hours
Transcript	\$ 5.00 per official transcript
Wildland Fire Suppression Materials	\$ 6.00 one-time fee, in addition to tuition

Approved by the FLCC Board of Trustees at the meeting on June 5, 2024

June 5, 2024

Date

\_\_\_\_\_  
Donald Cass, Board Vice Chair

\_\_\_\_\_  
Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 5, 2024, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 5th day of June 2024.

\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board

**ACCEPT AUDITOR’S REPORT FOR THE FLCC SINGLE AUDIT FOR FISCAL YEAR 2022-2023**

**WHEREAS**, the Code of Standards and Procedures for the Administration and Operation of Community Colleges under the Program of State University of New York requires that the records and accounts of the community college be audited annually by a certified public independent accounting firm or the agency of the sponsor responsible for the performance of audits; and

**WHEREAS**, the external auditors have completed their review of Finger Lakes Community College’s Single Audit Report for fiscal year 2022-2023; and

**WHEREAS**, the FLCC Board of Trustees Audit & Enterprise Risk Management Committee has reviewed the Single Audit Report and recommends acceptance of said financial statements by the Finger Lakes Community College Board of Trustees;

**NOW, THEREFORE BE IT RESOLVED**, that the Single Audit Report prepared by the College’s external auditor for fiscal year 2022-2023 are hereby accepted.

Approved by the FLCC Board of Trustees at the meeting on June 5, 2024

June 5, 2024

Date

\_\_\_\_\_  
Donald Cass, Board Vice Chair

\_\_\_\_\_  
Richard Russell, Secretary of the Board

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\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board

**ACCEPT REQUEST FOR PROPOSAL: SPORTS MEDICINE SERVICES**

**WHEREAS**, the Ontario County Purchasing Director received proposals for sport medicine service, RFP R24041 Finger Lakes Community College; and

**WHEREAS**, college personnel have reviewed said proposals and determined that the proposal from Rochester Regional Health is acceptable at a cost not to exceed \$48,000.00 annually; and

**WHEREAS**, the award will be for a three year term from July 1, 2024 through June 30, 2027; and

**WHEREAS**, the specifications for RFP R24041 allow an option for renewal for two additional twelve-month periods for a total of five years, if mutually agreeable by both parties; and

**WHEREAS**, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution;

**NOW, THEREFORE, BE IT RESOLVED**, that the FLCC Board of Trustees hereby accepts the proposal R24041 between FLCC and Rochester Regional Health, 401 South Main Street, Canandaigua, NY 14424, for a term from July 1, 2024 through June 30, 2027 for an amount not to exceed \$48,000.00 annually; and

**BE IT FURTHER RESOLVED**, that certified copies of this resolution be sent to the FLCC Vice President of Administration & Finance and the Vice President of Enrollment Management.

Approved by the FLCC Board of Trustees at the meeting on June 5, 2024

June 5, 2024  
Date

\_\_\_\_\_  
Donald Cass, Board Vice Chair

\_\_\_\_\_  
Richard Russell, Secretary of the Board

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\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board

**APPROVE A LEASE BETWEEN FINGER LAKES COMMUNITY COLLEGE AND  
THE FLCC FOUNDATION, INC. MULLER FIELD STATION AND FISH CULTURE & RESEARCH CENTER**

**WHEREAS**, Finger Lakes Community College desires to enter into a lease agreement with the Finger Lakes Foundation, Inc. for the rental of the Muller Field Station and Fish Culture & Research Center located at 6455 County Road 36, Town of Canadice, County of Ontario, State of New York; and

**WHEREAS**, the term of said agreement shall be for a twenty-year period commencing on September 1, 2024 through August 31, 2044; and

**WHEREAS**, the lease specifications allow for up to three additional five-year extensions after the initial five years; and

**WHEREAS**, Tenant shall pay to Landlord rent, following this schedule and payment of said annual rent shall be made in four equal quarterly installments; September 1<sup>st</sup>, December 1<sup>st</sup>, March 1<sup>st</sup>, and June 1<sup>st</sup>.

Duration	Annual Rent
September 1, 2024 – August 31, 2029	\$75,000
September 1, 2029 – August 31, 2034	\$80,000
September 1, 2034 – August 31, 2039	\$85,000
September 1, 2039 – August 31, 2044	\$90,000

**WHEREAS**, the FLCC Foundation, Inc. and the FLCC College have mutually agreed to accept said lease for the rental of the Muller Field Station and the Fish Culture & Research Center located at 6455 County Road 36, Town of Canadice, County of Ontario, State of New York for a twenty-year lease, September 1, 2024 through August 31, 2044 with the annual rent amounts as noted in the chart above; and

**WHEREAS**, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution;

**NOW, THEREFORE, BE IT RESOLVED**, that the FLCC Board of Trustees approves the College to twenty-year lease with the FLCC Foundation, Inc. of the Muller Field Station and Fish Culture & Research Center commencing September 1, 2023 to August 31, 2044, with the annual rent made in four equal quarterly installments; September 1<sup>st</sup>, December 1<sup>st</sup>, March 1<sup>st</sup> and June 1<sup>st</sup>.

Approved by the FLCC Board of Trustees at the meeting on June 5, 2024

June 5, 2024

Date

\_\_\_\_\_  
Donald Cass, Board Vice Chair

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Richard Russell, Secretary of the Board

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Penny Hamilton, Assistant Secretary of the Board

**ADOPTION OF FINDINGS IN REGARD TO THE ENVIRONMENTAL REVIEW OF THE  
2024 FLCC FACILITIES MASTER PLAN**

**WHEREAS**, Adoption of the 2024 FLCC Facilities Master Plan constitutes an “Action” requiring review pursuant to the New York State Environmental Quality Review Act and its implementing regulations found at 6NYCRR Part 617 (hereinafter collectively referred to as “SEQR”); and

**WHEREAS**, The Board of Trustees of Finger Lakes Community College (the “Board of Trustees”) is an involved agency in regard to said Action as the adoption of the 2024 FLCC Facilities Master Plan requires approval of both the Ontario County Board of Supervisors and the Board of Trustees; and

**WHEREAS**, The Ontario County Board of Supervisors classified said Action as a Type 1 action as that term is defined in SEQR and commenced a coordinated environmental review of said Action pursuant to their Resolution No. 103-2024; and

**WHEREAS**, On April 18, 2024 in Resolution No. 204-2024 the Ontario County Board of Supervisors was duly established as lead agency for the coordinated environmental review of said Action, adopted findings in regard to said Action, and made a negative determination of significance finding that the adoption of the 2024 FLCC Facilities Master Plan would not have a significant negative impact on the environment; and

**WHEREAS**, The Ontario County Board of Supervisors’ Resolution No. 205-2024 adopted said 2024 FLCC Facilities Master Plan; and

**WHEREAS**, This Board of Trustees has reviewed the proposed 2024 FLCC Facilities Master Plan, the environmental assessment forms, various resolutions and correspondence received regarding the environmental review and adoption of said Master Plan from the Ontario County Board of Supervisors, reviewed said Master Plan, solicited comments from FLCC Faculty, Staff, and Students concerning said Master Plan, and reviewed such other project materials as this Board determined was reasonable and prudent to consider in regard to said Action;

**WHEREAS**, The College President, the College Administration and various stakeholders recommend the adoption of this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Trustees of Finger Lakes Community College hereby makes the following findings in regard to the adoption of the 2024 FLCC Facilities Master Plan:

1. Implementation of the Facility maintenance, remodeling, expansion, closure, acquisition, and divestment identified in the 2024 FLCC Facilities Master Plan will result in projects benefiting the general public by bringing FLCC campuses and facilities more supportive of the evolving education and cultural needs of the FLCC’s service area, make operations more resilient, and protect the value of the public investment that has been made in said facilities,
2. Environmental impacts from each implementation project chosen for implementation by Ontario County will be assessed by the Ontario County Board of Supervisors through a separate environmental review for each facility expansion project identified in the 2024 FLCC Facilities Master Plan when the Board of Supervisors establish a capital project and develops concept plans for such individual facility expansion projects,
3. Projects implemented at facilities leased by FLCC that do not involve funding provided by the County of Ontario, such as the bunk house proposed for Mueller Field Station, shall be subject to local municipal approval requirements as established through municipal zoning laws, and the environmental review procedures required for such projects,
4. The majority of projects identified in the 2024 FLCC Facilities Master Plan involve IT systems (such as electronic document conversion) and remodeling of existing space, and will be exempt from review under the NYS Environmental Quality Review Act,
5. Several projects identified in the 2024 FLCC Facilities Master Plan will expand or create partnerships with the Friends of the Constellation Brands-Marvin Sands Performing Arts Center, Cornell Cooperative Extension of

Ontario County, the Ontario County Soil and Water Conservation District, and other business and educational partners, and

6. Inclusion of stormwater management projects in the 2024 FLCC Facilities Master Plan are intended to mitigate the impacts of climate change on the FLCC facilities and operations as well as reduce impact on neighboring properties; and further

**RESOLVED,** That certified copies of this resolution be sent to the Vice President of Administration & Finance, the FLCC Director of Facilities and Grounds, and the Ontario County Director of Planning.

Approved by the FLCC Board of Trustees at the meeting on June 5, 2024

June 5, 2024

Date

\_\_\_\_\_  
Donald Cass, Board Vice Chair

\_\_\_\_\_  
Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 5, 2024 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 5th day of June 2024.

\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board



**AUTHORIZATION TO REJECT BID FOR DISTANCE LEARNING AND TELEMEDICINE SYSTEM FOR FLCC**

**WHEREAS**, the Ontario County Purchasing Director issued Bid B24037 for Distance Learning and Telemedicine System for Finger Lakes Community College; and

**WHEREAS**, the College administration has determined it is in its best interest to reject all bids received; and

**WHEREAS**, all bids received for Bid B24037 for Distance Learning and Telemedicine System for Finger Lakes Community College are hereby rejected; and

**WHEREAS**, this will be rebid based on stipulations laid out in FLCC's grant agreement from Department of Agriculture not previously included; and

**NOW, THEREFORE, BE IT RESOLVED**, that Bid B24037 for Distance Learning and Telemedicine System for Finger Lakes Community College be rejected; and

**RESOLVED**, that certified copies of this resolution be sent to the FLCC Vice President of Administration & Finance, FLCC Controller, FLCC Director of Grants Development and the Ontario County Purchasing Director.

Approved by the FLCC Board of Trustees at the meeting on June 5, 2024

June 5, 2024

Date

\_\_\_\_\_  
Donald Cass, Board Vice Chair

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Richard Russell, Secretary of the Board

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\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board

**AUTHORIZE A CONTRACT RENEWAL WITH FERRILLI FOR  
COLLEAGUE SYSTEM CORE ADMINISTRATION SERVICES**

**WHEREAS**, Finger Lakes Community College wishes to continue using Ferrilli Services to Administer, Monitor, Update, Secure, and communicate with Key users around the college of software enhancements, for the college Colleague systems in FY2024-25;

**WHEREAS**, Ferrilli has supported Finger Lakes Community College with this service for over five years; and

**WHEREAS**, Ferrilli possesses unique capabilities and expertise with regard to Ellucian Colleague administrative support; and

**WHEREAS**, this contract renewal would be until the end of the fiscal year through August 31, 2025 at a total cost not to exceed \$70,380; and

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees hereby awards a contract for Ferrilli System Administration Services with Ferrilli, 414 West State Street, Media, PA 19063 for the Ellucian Colleague enterprise systems for Finger Lakes Community College at a total cost not to exceed \$70,380; and

**BE IT FURTHER RESOLVED**, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance and FLCC Chief Information Officer.

June 5, 2024

Date

\_\_\_\_\_  
Donald Cass, Board Vice Chair

\_\_\_\_\_  
Richard Russell, Secretary of the Board

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\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board

**AUTHORIZE A CONTRACT FOR COLLEAGUE SYSTEM SUPPORT SERVICES**

**WHEREAS**, Finger Lakes Community College has determined that there is a need for ongoing support of our Colleague systems to be more efficient and less customized, including assistance in training and implementation of the recommended changes; and

**WHEREAS**, Ellucian is an expert in how their products should be configured and used we have chosen them to assist us with this project; and

**WHEREAS**, we were able to secure a quote to accomplish this work over the course of one year at a cost not to exceed \$98,500; and

**WHEREAS**, the term of this agreement would be from July 1, 2024 to August 31, 2025; and

**WHEREAS**, the FLCC Board of Trustees Finance & Facilities Committee has reviewed the quote; and

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees hereby awards a contract for Ellucian Advisory Support Services, 2003 Edmund Halley Drive, Suite 550, Reston, VA 20191, for Finger Lakes Community College at a total cost not to exceed \$98,500 and

**BE IT FURTHER RESOLVED**, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance and FLCC Chief Information Officer

June 5, 2024

Date

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Donald Cass, Board Vice Chair

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Richard Russell, Secretary of the Board

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\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board

**AUTHORIZE A CONTRACT RENEWAL FOR FERRILLI SERVICES SUPPORT**

**WHEREAS**, Finger Lakes Community College wishes to continue using Ferrilli Services for the colleges Ellucian Colleague Enterprise systems ad-hock and emergency programming support in FY2024-25;

**WHEREAS**, Ferrilli has supported Finger Lakes Community College with this service for on demand and emergency support for at least five years; and

**WHEREAS**, Ferrilli possesses unique capabilities and expertise with regard to Ellucian Colleague support, troubleshooting and programming; and

**WHEREAS**, this contract renewal would be until the end of the fiscal year through August 31, 2025 at a total cost not to exceed \$15,000; and

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees hereby awards a contract for Ferrilli support services with Ferrilli, 414 West State Street, Media, PA 19063 for on demand programming and emergency support for the Ellucian Colleague enterprise systems for Finger Lakes Community College at a total cost not to exceed \$15,000; and

**BE IT FURTHER RESOLVED**, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance and FLCC Chief Information Officer.

June 5, 2024

Date

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Donald Cass, Board Vice Chair

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Richard Russell, Secretary of the Board

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\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board

**APPOINT OFFICERS OF THE 2024-2025 FLCC BOARD OF TRUSTEES**

**WHEREAS**, at the May 1, 2024 FLCC Board of Trustees meeting, Trustee Astles, Chair of the Board Nominating Committee with assistance from Trustee Abraham and Trustee Cushman presented the following proposed slate for Board Officers 2024-2025; and

- Chair - Trustee Donald Cass
- Vice Chair - Trustee Richard Russell
- Secretary - Trustee George Cushman

**WHEREAS**, in the case that there are other nominees brought forward there would be discussion, if no nominees from the floor the nominations will be closed;

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees does hereby approve the appointment of the 2024-2025 slate of Board Officers.

Approved by the FLCC Board of Trustees at the meeting on June 5, 2024

June 5, 2024  
Date                      \_\_\_\_\_  
Donald Cass, Board Vice Chair

\_\_\_\_\_  
Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 5, 2024, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 5<sup>th</sup> day of June 2024.

\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board

**APPOINT PENNY HAMILTON AS THE 2024-2025  
ASSISTANT SECRETARY TO THE FLCC BOARD OF TRUSTEES**

**WHEREAS**, in accordance with the FLCC Board of Trustees Bylaws, Article VI: The Board of Trustees, Section 12: Duties of the Assistant Secretary: “The Board shall appoint annually an Assistant Secretary who shall not be among the Trustees and shall be an employee of the institution. The Assistant Secretary assists the Secretary in maintaining minutes of all meetings and functions as a clerk to the Board of Trustees in providing information and records to the Board”; and

**WHEREAS**, it is the intention of the FLCC Board of Trustees to appoint Penny Hamilton as Assistant Secretary of the FLCC Board of Trustees effective June 1, 2024, through May 31, 2025;

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees does hereby approve the appointment of Penny Hamilton as Assistant Secretary of the FLCC Board of Trustees effective June 1, 2024, through May 31, 2025.

Approved by the FLCC Board of Trustees at the meeting on June 5, 2024

June 5, 2024

Date

\_\_\_\_\_  
Donald Cass, Board Vice Chair

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Richard Russell, Secretary of the Board

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\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board

**DESIGNATE THE 2024-2025 FLCC OFFICIAL NEWSPAPERS**

**WHEREAS**, it is the intention of the FLCC Board of Trustees to designate *The Daily Messenger* and *The Finger Lakes Times* as the College’s official newspapers for 2024-2025;

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees does hereby designate *The Daily Messenger* and *The Finger Lakes Times* as the College’s official newspapers for 2024-2025.

Approved by the FLCC Board of Trustees at the meeting on June 5, 2024

June 5, 2024  
Date

\_\_\_\_\_  
Donald Cass, Board Vice Chair

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Richard Russell, Secretary of the Board

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\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board

**DESIGNATE THE 2024-2025 FLCC OFFICIAL DEPOSITORIES**

**WHEREAS**, FLCC requires the services of financial institutions; and

**WHEREAS**, Finger Lakes Community College currently utilizes the services of Canandaigua National Bank & Trust, J.P. Morgan Chase, M&T Bank, Key Bank, Vanderbilt Asset Management, American Deposit Management Company and HSBC; and

**WHEREAS**, Finger Lakes Community College personnel recommend the continuation of Canandaigua National Bank & Trust, J.P. Morgan Chase, M&T Bank, Key Bank, Vanderbilt Asset Management, American Deposit Management Company and HSBC as custodians of college funds for operating, payroll, payables and investing idle funds; and

**WHEREAS**, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution;

**NOW, THEREFORE, BE IT RESOLVED**, that the FLCC Board of Trustees does hereby authorize the continuation of Canandaigua National Bank & Trust, J.P. Morgan Chase, M&T Bank, Key Bank, Vanderbilt Asset Management, American Deposit Management Company and HSBC as custodians of college funds for operating, payroll, payables and investing idle funds; and

Approved by the FLCC Board of Trustees at the meeting on June 5, 2024

June 5, 2024  
Date

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Donald Cass, Board Vice Chair

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Richard Russell, Secretary of the Board

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Penny Hamilton, Assistant Secretary of the Board



**APPROVE REIMBURSEMENT OF NECESSARY EXPENSES INCURRED  
BY MEMBERS OF THE FLCC BOARD OF TRUSTEES FOR 2024-2025**

**WHEREAS**, Education Law Section 6306(1), provides that "Trustees shall receive no compensation for their services but shall be reimbursed for their expenses actually and necessarily incurred by them in the performance of their duties under this article;" and

**WHEREAS**, members of the FLCC Board of Trustees shall be reimbursed for necessary expenses incurred as the result of their attendance at meetings, conferences, retreats and workshops directly related to official Board and/or College business;

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees does hereby approve trustee reimbursement for necessary expenses incurred relative to official Board and/or College business for 2024-2025.

Approved by the FLCC Board of Trustees at the meeting on June 5, 2024

June 5, 2024

Date

\_\_\_\_\_  
Donald Cass, Board Vice Chair

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Richard Russell, Secretary of the Board

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\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board



Success. It's In Our Nature.

**RESOLUTION OF APPRECIATION TO  
SANTA ABRAHAM, BOARD OF TRUSTEE**

**WHEREAS**, Santa Abraham has served Finger Lakes Community College as a Board of Trustees Member since 2018; and

**WHEREAS**, Santa Abraham continued her role as a productive Board Member, actively engaging in college activities and demonstrating the college's values of vitality, inquiry, perseverance, and interconnectedness in genuine support for Finger Lakes Community College; and

**WHEREAS**, Santa Abraham has contributed dedicated leadership to Finger Lakes Community College as Chair of the Education and Planning Committee since 2023 and Co-Chair of the Board Development Committee (2021-2023), as well as being actively engaged with these and various other committees throughout her tenure; and

**WHEREAS**, Santa Abraham has been instrumental in providing vision, especially related to information technology issues and specific Board of Trustees policies based on her experience and knowledge; and

**WHEREAS**, Santa Abraham has created the Geneva City School District Alumni Scholarship at Finger Lakes Community College to help encourage and strengthen our community partnerships with the city of Geneva and the K-12 pipeline; and

**NOW, THEREFORE BE IT RESOLVED**, that Finger Lakes Community College Board of Trustees and the college community expresses their sincere appreciation to Santa Abraham for her dedicated service to Finger Lakes Community College.

Approved by the FLCC Board of Trustees at the meeting held on June 5, 2024.

June 5, 2024

Date

\_\_\_\_\_  
Donald Cass, Board Vice Chair

\_\_\_\_\_  
Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 5, 2024 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 5th day of June 2024.

\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board



**APPROVE FLCC BOARD OF TRUSTEES EMERITUS TRUSTEE POLICY**

WHEREAS, The Finger Lakes Community College Development Committee of the Finger Lakes Community College Board of Trustees developed a policy related to Emeritus Trustee Policy;

WHEREAS, The Finger Lakes Community College Development Committee reviewed the policy and recommends the policy to be put forth for approval by the Board of Trustees at the Finger Lakes Community College Board of Trustees Meeting for June 5, 2024;

NOW, THEREFORE BE IT RESOLVED, that the Finger Lakes Community College Board of Trustees does hereby approve the Emeritus Trustee Policy effective June 5, 2024.

Approved by the FLCC Board of Trustees at the meeting on June 5, 2024.

June 5, 2024  
Date

\_\_\_\_\_  
Donald Cass, Board Vice Chair

\_\_\_\_\_  
Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on June 5, 2024, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have here unto set my hand this 5th day of June 2024.

\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board